



**Who to contact for Foundation Pharmacist Queries:**

Local Trust	Universities	Health Education England London and South East (KSS)
<p><b>Educational Programme Director:</b>                      Educational supervisor support                      E-portfolio training                      Induction to the programme within the base trust                      Foundation Rotations                      Local Faculty Group                      Portfolio requirements and sign off                      Quality Management of training at local level.                      Trainee representative training                      Trainees requiring additional support                      Workplace support including Practice supervisors</p> <p><b>Educational Supervisor:</b>                      Appraisals (RITA)                      FPF competency sign off                      Portfolio sign off                      Portfolio content                      Regular meetings</p> <p><b>Practice Supervisors:</b>                      Support for rotational specific queries                      Rotational programmes and learning objectives                      Facilitating Supervised Learning Events</p>	<p>Academic assessments:</p> <ul style="list-style-type: none"> <li>Dates for deadlines for assessments and academic task submission*</li> <li>OSCE / MCQ information*</li> <li>FS2 summative assessments*</li> </ul> <p>Academic Registration                      APEL process for FS2                      FS1 Critical Review*                      FS2:</p> <ul style="list-style-type: none"> <li>Directed CPD and portfolio tasks*</li> <li>Academic Tasks*</li> </ul> <p>FS1 + FS2 Learning sets:</p> <ul style="list-style-type: none"> <li>Content*</li> <li>Pre-work*</li> <li>Timetable dates*</li> <li>Assessment dates*</li> </ul> <p>Moodle access  <a href="https://moodledirect.gre.ac.uk/login/index.php?authCAS=NOCAS">https://moodledirect.gre.ac.uk/login/index.php?authCAS=NOCAS</a>                      Withdrawal from programme*                      Information is available on Moodle for all items marked with an *</p> <p><b>Contact details:</b>  <u>Programme Leads</u>                      University of Brighton: Elaine Sharp <a href="mailto:es136@brighton.ac.uk">es136@brighton.ac.uk</a> (FS2)                      Medway School of Pharmacy: Yvette Bartlett <a href="mailto:Y.Bartlett@kent.ac.uk">Y.Bartlett@kent.ac.uk</a>  <u>Academic Facilitators</u>                      Abbas Alidina (FS1 Sussex) <a href="mailto:abbas.alidina@nhs.net">abbas.alidina@nhs.net</a>                      Stewart Glaspole (FS2 Brighton) <a href="mailto:stewart.glaspole@nhs.net">stewart.glaspole@nhs.net</a>                      Yvette Bartlett <a href="mailto:Y.S.Bartlett@kent.ac.uk">Y.S.Bartlett@kent.ac.uk</a> (FS1 Surrey cohort 7)                      Dan Lee (FS1 Surrey cohort 6) <a href="mailto:D.Lee-311@kent.ac.uk">D.Lee-311@kent.ac.uk</a>                      Laura Musson (FS1 Kent) <a href="mailto:L.Musson@kent.ac.uk">L.Musson@kent.ac.uk</a>                      Green enquiries: MEDWAY Louise Dawson <a href="mailto:L.Dawson@kent.ac.uk">L.Dawson@kent.ac.uk</a>                      BRIGHTON Sue Gotham <a href="mailto:s.j.gotham@brighton.ac.uk">s.j.gotham@brighton.ac.uk</a></p>	<p>Access to Stage 1 course handbook* which contains:</p> <ul style="list-style-type: none"> <li>Syllabus</li> <li>Portfolio requirements</li> <li>Hints and tips</li> </ul> <p>Application Process to the Programme*                      Change of details*                      Commissioning, programme funding and contract management (for trainees in KSS only)                      Educational Supervisor Training*                      E-Portfolio Access  <a href="#">HEE LaSE Pharmacy Website*</a>                      MiniTAB queries*                      Practice Supervisor Accreditation*                      Trainee representative training for regional reps*                      Trainees requiring additional support*                      Training for use of supervised learning events*                      Withdrawal from programme                      Workplace governance*</p>
<p><b>Trainee Representatives</b></p> <p>Outcomes of HEKSS FPP surveys                      Updates within the programme  <b>Contact details:</b>  <a href="https://www.lasepharmacy.hee.nhs.uk/foundation-programme/programme-management/">https://www.lasepharmacy.hee.nhs.uk/foundation-programme/programme-management/</a></p>	<p><b>Contact details:</b>                      Information is available on our website for all items marked with an *.                      Black enquires: email <a href="mailto:lasepharmacy@hee.nhs.uk">lasepharmacy@hee.nhs.uk</a>                      Blue enquires: email the HEE LaSE Foundation Pharmacist Training Programme Director – see <a href="#">website for contact details</a></p>	